



The New Comprehensive Plan for the Town of Southold

COMPREHENSIVE PLAN TEAM

MEETING MINUTES

February 4, 2019 3:00-4:30pm

Attending:

Planning Board: James Rich, Martin Sidor, Mary Eisenstein
Planning Department: Heather Lanza
Government Liaison: Denis Noncarrow

1. Reviewed assumptions and methodology for updated commercial buildout figures, and existing estimated commercial development.
These will be sent to AKRF to update the buildout traffic numbers.
2. Reviewed areas of the Land Use chapter that require updating:
 - a. Zoning table – revised to reflect “usable” land area (excluding roads, cemeteries and similar)
3. Reviewed the qualifications list for the RFP’s for SEQRA and Graphic Design
4. Next steps:
 - Advertise the RFP for consultants to conduct SEQRA and Graphic Design for the plan (Town Board reso for permission to advertise 2/13, in time for 2/21 newspaper ad. NYSDOS may have additional requirements for advertising.)
 - Finish drafting the RFPs for SEQRA and Graphic Design
 - Send RFP’s to NYSDOS grant agency to review (required under grant contract)
 - Add updated stats to Land Use and Transportation Chapters
 - Update the Introduction Chapter to include an explanation and outline of duties for the Responsible Parties identified after each goal and objective.
5. Next meeting:
Wednesday, February 13, 2019 at 3pm